



**Town of Fairfax**  
**Select Board Meeting**  
**March 16, 2020 – 7:00pm**

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The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Steve Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach, Sheri Rainville

**Public Present:**

**Employees Present:** Brad Docheff (Town Manager) via phone call, Debbie Woodward

**Call to Order:** S. Cormier called the meeting to order at 7:00 pm.

**Announcements/Additions & Deletions:**

Sheriff Roger Langevin will not be in this evening.

**Minutes:**

3-2-2020 S. Bessette made the motion to accept the minutes as written, seconded by Duane, all in favor.

**Accounts Payable & Payroll Warrants:**

3-9-2020 The Town and Utility warrants were reviewed by Duane.

3-16-2020 The Town and Utility warrants were reviewed by S. Cormier

**Public Forum:**

**Correspondence:**

- Liquor License Renewals:  
Sheri made the motion to accept the renewal for Stone's Throw Pizza, seconded by S. Bessette all in favor.  
S. Bessette made the motion to accept the renewal for Adams Quick Stop, seconded by Duane, all in favor.  
Sheri made the motion to accept the renewal for Dollar General, seconded by S. Bessette, all in favor.

**Appoint Selectboard Officers:**

S. Bessette made the motion to nominate S. Cormier as Selectboard Chair, seconded by Sheri, all in favor.

S Bessette made the motion to nominate Sheri as Selectboard Vice Chair, seconded by Randy, all in favor.

S. Cormier thanked the board for their faith in his leadership of the board. S. Cormier also thanked Randy for his past 2 years as Selectboard Vice-Chair and he is certainly a valuable member of the board. This year congratulations to Sheri on being nominated as Vice Chair.

Appointed Positions: The board agreed on the following;

ADA Coordinator: David Raymond

Animal Control Officer: Bill Stygles

Fire Warden: Duane Leach

Assist. Fire Warden: David Raymond

EM Coordinator: Stephen Bessette

Fence Viewers: Mark Rainville, Mary Kay Raymond & Randy DeVine

Health Officer: David Raymond to a 3-year term, expiring in April 2023

Legal Contact: Brad Docheff

Library Trustee SB Rep: Sheri Rainville

Real Estate Agent: Randy DeVine

Recreation Dept. SB Rep: Sheri Rainville

Road Crew SB Rep: Randy DeVine & Stephen Bessette

Tree Warden: Doug Reaves

Utility Dept. SB Rep: Steven Cormier

Safety Officer: David Raymond

RPC, TAC Rep: Brad Docheff and Colleen Steen

**Fletcher Road Utility Extension Project, Engineering Contract Authorization:**

At the March 2, 2020 meeting the SB approved the Engineering firm of Aldrich and Elliott, the 69-page contract has been received and reviewed by Brad. S. Bessette made the motion to allow Brad Docheff as the authorized representative to sign the agreement, seconded by Sheri, all in favor.

**Shepardson Hollow Bridge, Construction Bid Award:**

The construction bid opening was March 11<sup>th</sup> in the Town Office. The lowest bidder was GW Tatro Construction at \$279,925. After reviewing all bids, our project engineer Tyler Billingsley of East Engineering recommends to award GW Tatro Construction for this project. S. Bessette made the motion to accept the recommendation, seconded by Sheri, all in favor. S. Cormier signed the contract.

**Spring Bids: Paving and Lawn Care**

RFP's will be advertised for both services in the paper, bids will be due by April 15<sup>th</sup> to the Town Manager. Lawn care service is requested from May 4<sup>th</sup> to November 1, 2020. 2020 Paving bids will be for 8 sections of pavement. For onsite inspections bidders should make an appointment with Tim Germaine in our Highway Dept. All work must be completed by August 21, 2020.

**Town Manager:**

Brad kept updates to a minimum, discussion of the COVID-19 health crisis is more important.

- Brad took part in a recycling audit with Casella. A "normal" range of contamination is 7%. On two different runs/sorts Fairfax had a contamination of 14% and 29%. More information will follow on this.
- Dog complaint. There has been another complaint on the same dog from Goose Pond Rd which the board has discussed prior. To date the owner has not paid the penalty issued by the Town. This will be discussed at a later meeting.
- Town office landscaping will be discussed at a later time.
- COVID-19, Brad is taking this situation extremely seriously. With board approval the Town Office, Fire Dept, Highway Dept. and the Community Library will be closed to the public. Information will be made available online and employees will continue to do their jobs. All public events at the Town office will be canceled. The board approved and whole heartedly agree to keeping employees and residents safe. Should employees not be able to work due to the crisis, they will still be paid. Employees must be in contact with Brad.

**Other Business:**

Dog licensing will be extended from April 1<sup>st</sup> to May 1<sup>st</sup>.

Please see our website at [WWW.Fairfax-vt.gov](http://WWW.Fairfax-vt.gov) for updates and important information.

**Adjournment:**

At 7:50 S. Bessette made the motion to adjourn, seconded by Sheri, all in favor.

The minutes were respectfully submitted by Amy Sears; Administrative Assistant.

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Steven Cormier  
Selectboard Chair

**\*\* The recorded meeting is available through LCATV or the Town's website. \*\***